

**NODAL CELL  
FINANCE DEPARTMENT  
NDMC : NEW DELHI**

**Sub : Standing Committee on GeM for NDMC regarding**

Rule 149 of GFR, 2017 provides that procurement of goods and services by the Departments is mandatory for Goods or services available on GeM. GeM is continuously widening the sphere of its activities.

2. It was observed that departments are facing problems in procurements through GeM. The authorities at GeM were being approached for clarifications on same issues from various channels. In order to standardize the procedure of procurements, series of workshops were also conducted.

3. To facilitate the departments further 'Standing Committee on GeM (SCOGeM)' was constituted with the approval of Chairperson, NDMC (copy attached). The mandate of SCOGeM is to clear the roadblocks and address the issues being faced by the users.

4. SCOGeM is scheduled to meet every month but no queries have been brought out so far. It has already been directed that communication with GeM will be centralized i.e. only through SCOGeM and no segregated queries will be sent to the authorities at GeM.

5. Henceforth, all issues/concerns/ queries w.r.t. procurement/award through GeM shall be forwarded to Director - Finance for consideration by Nodal Cell. All these issues will be compiled and placed before SCOGeM by the Nodal Cell.

**This issues with the approval of Financial Advisor**

Signed by Monika Khatwani

Date: 17-02-2023 10:23:37

**Jt. Financial Advisor - II**

**All HoDs** - for information and circulation within department

Copy to :

1. P.S. to Chairperson - for information of Chairperson, NDMC
2. P.S. to Secretary - for information of Secretary, NDMC
3. P.S. to F.A. - for information of FA, NDMC
4. Copy in E 119669

**NODAL CELL  
FINANCE DEPARTMENT  
NDMC : NEW DELHI**

**Sub : Constitution of Standing Committee on GeM for NDMC**

Chairperson, NDMC has accorded approval to constitution of Standing Committee on GeM (SCOGeM-NDMC)

2. The issues pertaining to GeM that require clarification or need to be addressed, shall be placed before SCOGeM-NDMC for deliberation. Further clarification and onward submission to authorities at GeM will be centralized i.e. only through SCOGeM.

3. All issues/concerns/ queries w.r.t. procurement/award through GeM shall be forwarded to Director - Finance for consideration by Nodal Cell. All these issues will be compiled and placed before SCOGeM by the Nodal Cell.

4. SCOGeM will initially meet on 10<sup>th</sup> of every month (on next working day in case of holiday).

5. Constitution of SCOGeM-NDMC will be as under :

- i. Financial Advisor, NDMC - Chairman of the Committee
- ii. Director - Finance
- iii. Director - IT
- iv. Director/Head of respective department

**This issues with the approval of Financial Advisor**

Signed by Monika Khatwani  
Jt. Financial Advisor  
Date: 25-11-2022 11:12:17

**All HoDs**

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2. P.S. to Secretary - for information of Secretary, NDMC
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